

GOVERNMENT POLYTECHNIC GAJAPATI

Academic Lesson Plan for 1st Semester - 2025 (Winter)

Name of the teaching faculty: Mrs. Smita Mohanty(English)

Discipline : Civil Engg. & Mechanical Engg.

Department :Mathematics & science,

Semester :1st

Subject : PR 1(a): Communication Skills in English Lab

No.of periods per week: 4,

Total periods: 60,

Sessional: 25 Marks,

Total Marks: 25 Marks

Week	Period	Unit	Topics to be covered
1 st	1 st	Unit-1	Unit-1 Listening Skills
	2 nd		Introduction & Objectives.
	3 rd		Importance of listening skills.
	4 th		
2 nd	1 st	“	Listening Process.
	2 nd		
	3 rd	“	Types of Listening.
	4 th		
3 rd	1 st	“	Tips for effective listening.
	2 nd		
	3 rd	“	Listening tests.
	4 th		
4 th	1 st	Unit-2	Unit-2 Introduction to Phonetics
	2 nd		Classification of Sounds.
	3 rd		Consonants.
	4 th		
5 th	1 st	“	Vowels.
	2 nd		
	3 rd	“	Diphthongs.
	4 th		
6 th	1 st	“	Transcription of Words (IPA)
	2 nd		
	3 rd	“	Weak forms.
	4 th		
7 th	1 st	“	Syllable division.
	2 nd		
	3 rd	“	Word stress.
	4 th		
8 th	1 st	“	Intonation

	2nd		
	3rd	“	Voice.
	4th		
9 th	1st	Unit-3	Unit-3 Speaking Skills Introduction & Objectives.
	2nd		
	3rd	“	Self Introduction and its tips.
	4th		
10 th	1st	“	Oral Presentations.
	2nd		
	3rd	“	“
	4th		
11 th	1st	“	Group Discussion.
	2nd		
	3rd	“	“
	4th		
12 th	1st	“	Public Speaking.
	2nd		
	3rd	“	“
	4th		
13 th	1st	“	Business Presentations.
	2nd		
	3rd	“	“
	4th		
14 th	1st	“	Conversation practice.
	2nd		
	3rd	“	“
	4th		
15 th	1st	“	Role Play.
	2nd		
	3rd	“	“
	4th		

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